

NOTIFICATION OF KEY DECISION TO BE TAKEN

GENERAL EXCEPTION NOTICE

DETAILS OF DECISION	
Title of Report	Gateway 2 - Contract Award Approval Garage minor works and maintenance contract
Description/Nature of matter requiring Key Decision	The awarding of the garage minor works and maintenance contract to PRB Estates Ltd for a period of four years with options to extend for a maximum of two years.
Decision taker	Strategic Director of Finance and Governance
Date by which Key Decision must be taken	September 2022
Reason why it was impracticable for decision to be on the Forward Plan	The decision had been listed as a non-key decision but was subsequently amended to a key decision as the financials exceed the £500k threshold. As result of this change, it missed the deadline for inclusion on the next practicable forward plan.
Reason why the decision cannot wait for inclusion in the next Forward Plan	The next Forward Plan to be published will be the November 2022 Forward Plan. The decision cannot wait until then as the contract in question is due to begin 1 October 2022.
ORIGINATING AUTHOR'S DETAILS	
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General Exception Notice cleared by: Strategic Director of Finance and Governance	
Chief Officer / Director	Duncan Whitfield
Date	14 September 2022

Maria Lugangira
For Proper Constitutional Officer
Dated: 14 September 2022